Anticipated Questions

- Do you have to be a non-profit to apply?
    a. Yes
    b. Public and private K-12 schools and school districts are not eligible.
    c. Creative Districts not eligible.
- Are individuals eligible to apply?
    a. No
- Are there other eligibility requirements?
    a. Operating budget over $25,000 last fiscal year
    b. Good standing with CO Sec of State and primary address in CO
    c. Must have provided public programming in CO minimum 3 years
- How competitive will the application be this year?
    a. This year will be more competitive as there are no sit out organizations, which means there will be more applicants competing for the estimated $500,000 funding.
- Can my organization apply this year or do we have to sit out?
    a. No sit outs except those awarded FY22 (currently still in funding period)
    b. If you choose to sit out this year voluntarily, [you may sign up to be a reviewer here](#)
- How long is the funding period/ is it all paid up front?
    a. This is a three year grant cycle (two years of which are funded). The first year you are paid the initial asking amount, after which time you must complete a progress report. The second year you are funded the same amount again. The third year you must sit out. (Paid Fall 2022, Fall 2023, sit out Fall 2024)
- How much should I apply for?
    a. We have a guide based on the operating budget of your organization (Applicants must have a minimum cash operating budget of $25,000 for their last completed fiscal year):

If your cash operating revenue in your most recently completed fiscal year was:	You request:
$1 million or more	$10,000
$500,000 to $999,999	$8,500
$250,000 to $499,999	$7,500
$100,000 to $249,999	$6,500
$25,000 to $99,999	$4,000

- What can the funding be used for?
    a. Operating costs only
    b. Ineligible: capital improvements, new construction, renovation or restoration or purchase of major equipment ($5,000 or more), debt and deficit reduction, re-granting of grant funds
- What makes a successful application?
    a. Strong work samples
    b. How involved your board and/or volunteers are
    c. How you impact your community and especially serve underserved people in said community
    d. How do you serve your community's specific needs?
    e. Clear description of your organization's plans and goals and how you can and will achieve/execute them)
    f. Diverse and meaningful partnerships
    g. When it comes to the three year financial summary: DETAIL!
    h. SHOW DON'T TELL
- How do I apply?
    a. Make sure your organization has an *organizational* account in our grant portal *individual accounts will not be able to see this grant*
    b. Answer the narrative questions, budget questions, staff bios, board member affiliations, and submit work samples. The absence of any component will make the application ineligible.
    c. Make sure you hit complete AND submit!
- What is the grant timeline?
    a. See below:

April 2022	Grant information & staff support available
Thursday, June 2, 2022	**Online application submit deadline – 4:00 p.m.**
July/August 2022	Review panels evaluate applications
September 2022	Council reviews recommendations; funding announced
July 1, 2022 – June 30, 2023	Year 1 funding
July 1, 2023 – June 30, 2024	Year 2 funding

- If we already have a DUNS# will we need to apply for a UEI#?
  a. After April 4th, your DUNs# will automatically transfer into a UEI-ID.
  b. Go to SAM.gov to verify your registration status. If you have an existing DUNS number you will be able to access your new ID.
- What is the midyear report and what does it entail?
  a. Federal reporting requirements such as populations served
  b. Primary strategic outcomes achieved during the funded period
  c. Almost never decline a second round of funding; just make sure you do it!
  d. Due June 2, 2023
- What does the final report entail?
  a. Legislative support and financial summary (write thank you notes to legislators, accomplishments and measurable outcomes, anecdotes, total cash expenses and revenues)
  b. Share your Story (photo, video, or audio)
- Who do I contact if I need help or have questions?
  a. Portal questions: marcie.gantz@state.co.us
  b. Programmatic questions: sarah.harrison@state.co.us
- I already have an account. Do I need to fill out the eligibility questionnaire again? And, I have already logged in, but do not see the grant application button. Can you further explain how to find this application?
  a. You should not have to fill out the eligibility questionnaire again. Please make sure that you are in your organization's account by clicking on the drop down menu in the upper left corner of the grant portal. You need to be in your organization's account (not an individual account) for this specific grant. If you have any other questions about the portal, please contact Marcie Gantz and/or Sarah Harrison.
- If you were funded in 2021 and are preparing to submit a mid-year report, can you apply for 2022 funding?
  a. If you were awarded in the FY22 grant cycle, year 1 of the grant cycle covers the period of July 1, 2021- June 30, 2022, a mid-year report is

due June 2, 2022 and year 2 funding covers July 1 2022 - June 30, 2023. You would sit out the FY24 grant cycle and would be eligible to apply again in June 2024.

- When completing the mid-year report (we were funded in FY22): When we report on attendance numbers for youth and adults, and number of participating artists, what dates should those be for?
    a. The first fiscal year in which you received the award. For example, if you were funded in the FY22 grants cycle, the mid-year reporting period would be July 1, 2021 - June 2, 2022
- Is the report form available in the portal?
    a. Yes, as soon as you are approved, you will have access to this form in the portal. Marcie will also send out an email reminder about the reporting process.
- Does applying for this lessen any chance for other CCI grants?
    a. No, it does not lessen the chance to receive any other CCI grants.
- I was funded for Colorado Creates in FY20 and so I should be eligible to apply for FY23, but I don't see the application for Colorado Creates FY23. How do I get access to the application?
    a. Please contact Marcie Gantz or Sarah Harrison with any specific portal questions. They would be happy to help walk through the process one on one.
- I found the program under my name (on the left hand side) instead of my organization. Is it okay if I use that to apply?
    a. If you see the program listed on the portal, you are in your organizational account and eligible to apply through that account.